



Malawi Country Program Manager Job Description

Position Title:	Country Program Manager
Job Location:	Lilongwe, Malawi
Reports to:	Deputy Director of Africa Programs based in Kampala, Uganda
Hours:	Paid hourly; first contract approximately 30 hours per week for three months with the possibility to increase hours and extend contract on longer-term basis
Start Date:	May/June 2023

About We Care Solar:

[We Care Solar](#) addresses a critical aspect of global maternal and child health care – reliable electricity for essential lighting, emergency communication, and medical services. Since our founding in 2010, we have equipped more than 8,000 health facilities in more than 30 African and Asian nations with our compact, rugged Solar Suitcases, enabling health workers to provide critical medical care. We build local capacity and cultivate partnerships to ensure effective implementation and program sustainability. In addition to leading effective on-the-ground programs, our advocacy efforts have stimulated broad initiatives on sustainable energy for women’s health.

We Care Solar is demonstrating the feasibility and impact of lighting every birth at the national level by spearheading countrywide programs in priority countries. Through the Light Every Birth initiative, we work with government, international non-profit organizations, private companies, and UN agencies to provide every woman the opportunity to give birth in a public health facility with electricity and light. This initiative was first launched in Liberia in 2017 and coverage across the entire country was completed in 2019. Uganda was the next Light Every Birth country in 2018; Zimbabwe launched in 2020, Sierra Leone in 2021, and Nigeria in 2022.

Overview of the Position:

We Care Solar is seeking a Country Program Manager who will play an instrumental role in establishing and implementing Light Every Birth in Malawi. This person will be responsible for building upon existing relationships as well as identifying and cultivating new partnerships, managing relationships with national, regional, and district governments, designing and executing new programs, hosting donors, and writing reports. We are looking for a self-starter who has excellent communication and management skills, and experience working with a variety of partners and government.

Major Duties and Responsibilities:

- Build relationships with national, regional, and district government.
- Draft, coordinate and follow-up on a Memorandum of Understanding (MOU) to be signed between We Care Solar and the relevant Government of Malawi entities.
- Help identify and cultivate partnerships with implementing partners, agencies, suppliers, contractors and government, and build upon existing relationships.
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- Recruit and evaluate potential implementing partners, and contractors, in particular solar installers, through a Request for Proposal (RFP) process and other processes.
- Attend meetings with government, donors, and partners and give presentations on We Care Solar programs at events.
- Ensure participation in technical working groups and other relevant meetings.
- Serve as the in-country lead for all trainings, including identifying a venue, ensuring training materials are available, and coordinating with participants.
- Support the Ministry of Health on program design and implementation.
- Help develop maintenance and support strategies with Ministry of Health, contractors, partners and other stakeholders.
- Help design and oversee implementation of multiple Solar Suitcase programs on time and within budget. Troubleshoot operational aspects of program implementation and distribution.
- Assist with grant writing, budgets, and donor reports to support program development and implementation.
- Visit health facilities to interview health workers and patients, take photographs, and collect stories/testimonials on the impact of the Solar Suitcase.
- Assist with logistics for donor and We Care Solar visits, including booking accommodations, vehicle rentals, scheduling meetings, etc.

Requirements

- At least four years of full-time professional experience in international development and/or public health in Malawi with a focus on maternal and child health
- Undergraduate degree in the sciences or relevant field; postgraduate degree preferred
- Demonstrated success in developing, operationalizing and timely executing new and innovative programs
- Demonstrated ability to work independently with minimal supervision, take initiative, and communicate regularly
- Experience working with government officials at the national and regional level
- Experience working/partnering with UN agencies and other international NGOs
- Experience hosting international donors/foundations
- Passion for the mission of We Care Solar supporting maternal and newborn health
- Flexibility and willingness to do a wide range of tasks
- Strong sense of teamwork and an ability to work collaboratively with the team
- Strong written and oral communications skills. Written and oral English proficiency required.
- Highly organized, ability to prioritize tasks and handle multiple tasks simultaneously
- Excellent problem-solving skills
- Proficiency in Microsoft Word and Excel
- Willingness to communicate with international partners and colleagues during early morning and/or late-night hours, and travel within Malawi up to 20% of time
- Based in Lilongwe, Malawi (We Care Solar will not cover relocation costs)

Equal Opportunity Employer

We Care Solar is an equal opportunity employer. We are committed to fostering an inclusive work environment that encourages participation by all team members and ensures that all voices are heard. Women and members of marginalized groups are strongly encouraged to apply.

How to Apply:

Please send a CV, cover letter indicating how you heard of the position, and at least two references to Amy Donhauser at recruit@wecaresolar.org with "Malawi Program Application" in the subject line by **April 3, 2023**. Applications will be reviewed as they are received.