



We Care Solar
Maternity Coverage for Global Programs Manager
June - December 2021

Background

We Care Solar is an award-winning U.S. nonprofit organization dedicated to strengthening health care and education in under-resourced countries by improving access to clean reliable electricity. Since 2010, We Care Solar has designed and delivered compact durable solar electric systems to under-resourced health centers, replacing candles and kerosene lanterns with bright, efficient LED lights and power for essential devices. Our Light Every Birth initiative in Liberia, Sierra Leone, Uganda, and Zimbabwe is transforming maternal health care at the national level. The We Care Solar Suitcase provides health workers with highly efficient medical lighting and power for mobile communication and medical devices. This complete solar electric system is effective in a range of medical and humanitarian settings and has been distributed to 6,200 health facilities worldwide. Our training programs build local capacity in solar installation, operation and maintenance.

Position Overview

We Care Solar is looking to hire a part-time, temporary Global Programs Manager for maternity leave from early-July to mid-December 2021. The person will be responsible for communicating with global partners, helping manage global programs, assisting with logistics, writing reports, and conducting research on new programs, countries, and partners. We Care Solar staff are currently working remotely due to COVID-19.

Location: San Francisco Bay area or remote (hours must overlap with PST time zone)

Reports to: Senior Director of Global Programs

Time period: mid-June to mid-December 2021 with overlap before/after with person going on maternity leave

Hours: Part-time, 20-30 hours per week

This person would be part of a global team that is dedicated to our mission and works cohesively as a team remotely and internationally. Our work is flexible, productive, and fun. We design and implement quality programs with integrity, humility, humor, and continued learning. The ideal candidate works hard without a lot of supervision, is willing to help out with any task required, and is eager to work on a team for a common vision.

Key Responsibilities

- Actively participate in development and execution of global programs
- Help manage collaboration with a wide range of existing partners, UN agencies, and donors
- Support international shipping logistics, including managing relationships with third party logistics companies, tracking international shipments, and financial allocation of shipping related expenses
- Manage new and existing grants using established financial tracking mechanisms and assist in writing reports to donors

- Support our Light Every Birth Initiative in Liberia, which is currently implementing a nationwide sustainability project, in collaboration with our Africa Regional Director and Senior Management
- Assist in the development and execution of a pilot program to test a new smartphone application for the Solar Suitcase
- Support monitoring suitcase inventory and M&E in Salesforce, Qualtrics, etc.
- Help identify new opportunities for the organization
- Support the global programs team as needed

Requirements

- At least 3 years of full-time professional experience in international development and/or public health with a focus on maternal and child health
- Undergraduate degree in a related field, such as public health or international development
- Demonstrated success in developing and operationalizing new and innovative programs
- Skilled at the timely execution and financial management of programs
- Experience living and working in developing countries
- Flexibility and willingness to do a wide range of tasks
- Strong sense of teamwork and an ability to work collaboratively with other staff members
- Strong written and oral communications skills, a persuasive and passionate communicator
- Professional experience with design and execution of both quantitative and qualitative monitoring and evaluation systems
- Highly organized, ability to prioritize tasks and handle multiple tasks simultaneously; self-directed and passion for the mission of We Care Solar
- Willingness to communicate with international partners during early morning and/or late night hours
- Proficiency with Microsoft Office, particularly Excel
- Familiarity with Salesforce, Qualtrics, and/or Monday a plus

How to Apply

Please send resume and a brief letter as to why this job interests you and how you will help in the role to recruit@wecaresolar.org by April 19th. Please specific job title in the subject line. Applications will be reviewed as they are received.

EQUAL OPPORTUNITY EMPLOYER: We Care Solar is an equal opportunity employer. We are committed to fostering a progressive work environment that encourages participation by all team members and ensures that all voices are heard. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identify, national origin, veteran or disability status.